

Charge and Bylaws

ARTICLE I – PURPOSE

Section 1: Committee Charge

The purpose of the Chancellor's Committee on Sustainability (CCS) is to facilitate the implementation of sustainability initiatives supporting the UC President's Policy for Green Building Design and Clean Energy Standards and to develop a framework and approach and draft policy for accomplishing environmental goals at UCR, including sustainable operations, stewardship, compliance, and best practices.

Section 2: Definition of Sustainability

The term "sustainability" is defined as the ability to meet the needs of the present while living within the carrying capacity of supporting ecosystems, and without compromising the ability of future generations to meet their own needs.

ARTICLE II – GOALS AND RESPONSIBILITIES

The CCA is charged with advising the Chancellor and UCR management on matters pertaining to the environment and sustainability as it directly relates to the campus. Key activities would involve:

- Implement the UCOP Green Building Design Policy, Clean Energy Standard, and Sustainable Transportation Practices
- Incorporate a principled environmental and social ethic for Sustainability into all campus activities
- Maintain and improve health, wholeness, balance, and diversity on campus
- Steer campus operations to reduce our burden on the environment
- Support development of integrated educational programs
- Establish and operate appropriate Workgroups, including but not limited to:
 - Procurement/Green Purchasing
 - Natural Resources/Recycling/Waste Reduction
 - Performance Management System
 - Sustainable Building Design
 - Transportation
 - Dining Services

ARTICLE III – ORGANIZATION

Section 1: Governance

The CCS Steering Committee is comprised of designees from each unit as indicated in this document and works, along with topic-specific Workgroups, to accomplish the Campus' sustainability mission and goals. The Steering Committee meets monthly.

The Sustainability Executive Committee (SEC) is a subset of the CCS and is comprised of the Vice Chancellors, Deans, and representatives of the Academic Senate, Associated Students, and Staff Assembly. The SEC is chaired by the Vice Chancellor, Administration and provides the leadership policy-based decision making and resource determination necessary to ensure the campus sustainability policy and goals are achievable. The SEC meets quarterly.

The CCS will be comprised of designees from each unit as indicated in this document and will work, along with topic-specific Workgroups, to accomplish the University's sustainability mission and goals. The Steering Committee will meet monthly or more frequently if desired and agreed upon.

As part of the CCS, there will be a Sustainability Executive Committee (SEC) comprised of the Vice Chancellors, Deans, and representatives of the Academic Senate, Associated Students, and Staff Assembly. The SEC will be chaired by the Vice Chancellor, Administration and will provide the leadership, policy-based decision making, and resource determination necessary to ensure the campus sustainability policy and goals are achievable. The SEC will meet quarterly.

The CCS will determine its own internal structure, and would govern by consensus whenever possible. In the absence of consensus, a two-thirds majority of the Committee members and concurrence of the SEC would be required to alter this Charter or take other official actions, including elections, endorsements, structural reorganization and all other decisions. Workgroups of the Committee would be governed in like fashion.

Section 2: Workgroups

The Committee may form Workgroups to accomplish specific projects on an as-needed basis. For membership composition see Article IV, Section 4.

ARTICLE IV – MEMBERSHIP

Section 1: Committee Composition

The CCS will be comprised of designees from each unit indicated below:

- **Academic Senate (Chair or designee)**
- **Centers and Institutes (Director or designee)**
 - Blakely Center for Sustainable Suburban Development
 - Environmental Research Institute
 - Center for Environmental Research and Technology
 - Center for Ideas and Society
 - Institute for Research on World Systems
 - Institute for Integrative Genome Biology
 - Natural Reserve System
- **Colleges (Dean or designee)**
 - College of Natural and Agricultural Sciences
 - College of Humanities and Social Sciences
 - Bourns College of Engineering
 - Anderson Graduate School of Management
 - Graduate School of Education
 - Division of Biomedical Science

- **Vice Chancellors (or designee)**
 - Academic Planning & Budget
 - Administration
 - Public Service and International Programs
 - Research
 - Student Affairs
 - University Advancement

- **Student Groups (President or designee)**
 - ASUCR
 - Graduate Student Association
 - Sustainable UCR

- **Staff Assembly (President or designee)**

- **Staff to the Committee**
 - Directors (or designee) of
 - Capital Planning
 - Housing
 - Dining Services
 - Environmental Health & Safety
 - Environmental Programs Manager
 - Materiel Management
 - Office of Design and Construction
 - Physical Plant, Assistant Vice Chancellor
 - Building Services
 - Landscape & Refuse
 - Recycling Coordinator
 - Transportation & Parking Services
 - Alternative Transportation Manager
 - Service Enterprises
 - Fleet Services, Manager

Section 2: Appointment Procedure

All appointments to the Committee would be approved by the following method:

1. Membership recommendations will be made as noted above (Article IV, Section 1)
2. All Committee members will be endorsed by the SEC.

Section 3: Term of Service – Steering Committee

1. Terms of service will range from one to five years and be staggered to ensure that a bulk of members will not exit service at the same time.
2. The SEC will elect a Chair for the Steering Committee with a term of two years, with the possibility of a second two-year term.

Section 4: Workgroup Membership

1. Membership to the Workgroups will be drawn from various campus departments and units that suit the function of that Workgroup.
2. Workgroup members will be appointed by the Steering Committee.
3. At least one Workgroup member will be appointed from the Steering Committee and will report Workgroup progress and status to the Steering Committee.
4. The UCR Manager of Sustainability Initiatives will be an ad hoc member on all Workgroups.

ARTICLE V – MEETINGS

For the first one to two years of implementation, it may be necessary for the Committee to meet monthly. Upon full implementation, a minimum of quarterly meetings are envisioned during the academic year, with as-needed meetings during the summer months. Special meetings may be called by the SEC or Steering Committee Chair.

ARTICLE VI – COLLABORATION

The Committee will foster relationships with similar groups and encourage participation in related workshops and seminars. Members of the Steering Committee and Workgroups will be encouraged to attend the annual UC/CSU/CCC Sustainability Conference.

ARTICLE VII – ANNUAL CAMPUS SUSTAINABILITY SUMMIT

All SEC, Steering Committee and Workgroups, along with parties with vested interests, will be invited to an annual UCR Sustainability Summit. This may be tied to a major event such as Earth Day. During this summit a report will be given by the Chairs of the Committee and the Workgroups on the progress of sustainability on campus.

ARTICLE VIII – AMENDMENTS TO THE GUIDELINES

Changes to the Guidelines will comply with Article III, Section 1 and will receive final approval from the SEC.